



**ARMY PUBLIC SCHOOL  
RIDGE ROAD DHAULA KUAN  
NEW DELHI – 110010**

**[www.apsdk.com](http://www.apsdk.com)**

**REQUIRES (FOR RIDGEWOOD HOSTEL)  
HOSTEL WARDEN AND ASSISTANT HOSTEL WARDEN**

Applications are invited from suitable Male candidates for the appointment of Warden and Assistant Warden for Ridgewood Hostel, APS Dhaula Kuan

For the application form, eligibility criteria & specific instructions for the candidates please refer our website [www.apsdk.com](http://www.apsdk.com) ( check under Career)

Last date for submission of Application is **29 Jan 2026** (1400 hours). For any queries contact Adm Officer Mobile No.9592398107. The school reserves the right to cancel / reject candidature of any / all applicants without any reason.

**Principal, APSDK**

**ELIGIBILITY CRITERIA QR FOR THE SELECTION OF BOY'S  
HOSTEL WARDEN & ASSISTANT HOSTEL WARDEN**

1. Applications are invited from suitable Male candidates for the post of **BOY'S HOSTEL WARDEN / ASSISTANT HOSTEL WARDEN** ON CONTRACTUAL BASIS AT ARMY PUBLIC SCHOOL DHAULA KUAN. The contract period will initially be of one year extendable based on performance.

2. **ELIGIBILITY CRITERIA**

(I) **HOSTEL WARDEN** :

- (a) Graduate level degree ( or equivalent for ESM Cat).
- (b) Age limit : Upto 50 yrs ( 50 yrs ( additional age relaxation for ESM based on suitability)
- (c) Only male candidates to apply for the post
- (d) Preference may be given to Ex-Servicemen applying for the post.
- (e) Working computer knowledge and MS Office
- (f) Good communication skills
- (g) The selected candidates will be required to undergo a medical examination as per the specifications of the school. The final appointment is subject to finding the candidate medically fit.

(II) **ASSISTANT HOSTEL WARDEN** :

- (a) Graduate level degree ( or equivalent for ESM Cat)
- (b) Age : Upto 45 yrs ( additional age relaxation for ESM based on suitability)
- (c) Only male candidates to apply for the post
- (d) Minimum 2 yrs of teaching experience
- (e) Basic computer knowledge
- (f) Ability to supervise, guide and support students in a residential environment
- (g) Must be medically fit

3. **DESIRABLE REQUIREMENT ( for both post)**

- (a) Master's degree
- (b) Administrative experience
- (c) Proficiency in sports
- (d) Experience in a school hostel

4. **Lodging / Accommodations / salary** The selected warden is required to stay in the Hostel premises. Single accommodation will be provided in the hostel with messing from student mess. A consolidated salary of Rs.45,000/- per month to Hostel Warden and Rs.35,000/- per month to Assistant hostel warden will be paid on appointment.

5. Applications forms can be downloaded from the school website [www.apsdk.com](http://www.apsdk.com)

6. Interested candidates are requested to submit their application form ( physically or by post ) along with a Demand Draft of Rs.250/- in favour of Army Public School, latest **by 29 Jan 2026 ( 1400 hours)**. Applications received without the Demand Draft will not be considered. Applications received through email will also not be considered.

7. Only shortlisted candidates will be called for interview.

**APPLICATION FORM FOR NON TEACHING /ADMIN POST**

**POST APPLIED : -----**

1	Name			
2	Age as on 01 Feb 2026	Date of Birth:		
3	Name and Occupation of Spouse / Father	Name-		
		Occupation-		
4	Academic Qualification			
	Qualification	Board / University	Subjects	Marks Obtained (%)
	12 <sup>th</sup>			
	Graduation			
	Post Graduation			
5	Technical /Professional Qualifications			
6	Any Other Qualification / Degree/ Diploma			
7	Experience			
	(a) Hostel Warden			
	School / Institution	Nature of Work Done		Duration (in Years / Months)
	(b) Teaching Experience			
8.	Sports Proficiency			
9.	Family Details	Spouse		Children
10	Basic Computer Knowledge / Ms Office (Working knowledge/ Diploma /Degree			

11	Permanent Address		
12	Residential Address		
13	Contact Number (s)		
14	Reference	Name	Address & Telephone No.
	I		
	II		

Date :

(Signature of the Applicant)

### **INSTRUCTIONS FOR THE CANDIDATES**

1. Take print of the application form from School Website **www.apsdk.com** (under Career).
2. Submit the duly filled form physically or by post at the School reception anytime between **09:00 a.m. – 02:00 p.m. (Monday – Friday)**. The envelope must clearly state ***“Application for the post of Hostel Warden”. / “ Assistant Hostel Warden”***
3. Get a Demand Draft of **Rs 250/-** in favour of **ARMY PUBLIC SCHOOL**, and attach it with the application form. Application form received without the Demand Draft will not be considered.
4. Incomplete forms will be rejected.
5. Only shortlisted candidate will be called for interview.